

Privacy policy

1. Rights of the data subject

1.1. The data subject has the right to request the controller to access his or her personal data and to receive accurate information about which personal data about him / her are at the disposal of the controller, for what purposes the controller processes these personal data, the categories of recipients of personal data (persons for whom the personal data has been disclosed or intended to be disclosed to them, unless the regulatory enactments permits the controller to provide such information in a particular case (for example, the controller can not provide the data subject with information about the particular public authorities in regards of criminal procedure, subjects of operational activities or other institutions for which the laws prohibit disclosure of such information)), information on the length of time the personal data will be stored, or the criteria used to determine the period.

1.2. If the data subject finds that the information at the disposal of the controller is outdated, inaccurate or incorrect, the data subject has the right to request the correction of his personal data.

1.3. The data subject has the right to request the deletion of his personal data or to object to the processing if the person considers that personal data have been processed illegally or they are no longer necessary in relation to the purposes for which they were collected and/or processed (implementing the principle of “the right to be forgotten”).

1.4. The controller informs you that the data subject's personal data can not be erased when personal data processing is required:

- to protect the vital interests of the data subject or other natural person, including life and health;
- to protect the property of the controller;
- to create, implement or defend the legitimate (legal) interests of the controller or a third party;
- for archiving purposes in accordance with the legislation governing archival creation.

1.5. The data subject has the right to request the controller to limit the processing of the data subject's personal data, if one of these circumstances exist:

- the data subject disputes the accuracy of personal data - the time when the controller can verify the accuracy of personal data;
- the processing is illegal and the data subject opposes the deletion of personal data and instead requests the use of data to be restricted;
- The controller is no longer required to process personal data, but it is necessary for the data subject to raise, enforce or defend legitimate requirements;
- The data subject has objected to the data processing until it has been verified that the legitimate reasons of the controller are not more important than the legitimate reasons of the data subject.

1.6. If the processing of the personal data of the data subject is limited in accordance with clause of 1.5., such personal data, except storage, shall be processed only with the consent of the data subject or in order to establish, enforce or defend legitimate requirements, or to protect the rights of another natural or legal person, or of important public interests.

1.7. Before the data subject's cancellation of the processing of personal data is processing, the controller informs the data subject.

1.8. The data subject has the right to submit a complaint to the controller if he considers that the controller has processed his personal data illegally.

1.9. The data subject may submit a request for the exercise of his rights as follows:

- in written form at the controller's premises, providing a personal identification document (for example, passport or ID card), because the data subject has obligation to identify;
- by electronic mail, signed by a secure electronic signature. In this case, it is presumed that the data subject has identified himself by submitting a request signed with a secure electronic signature. At the same time, the controller reserves the right, in cases of doubt, to request additional information from the data subject if he considers it necessary.
- by mail. In this case, the response will be prepared and sent by registered letter, thus ensuring that unauthorized persons will not be able to receive this post shipment. At the same time, the controller reserves the right, in cases of doubt, to request additional information from the data subject if he considers it necessary.

1.10. In addition, the data subject is obliged to specify as far as possible in its request the date, time, place and other circumstances that would help fulfil its request.

1.11. At the written request of the data subject upon receipt of the exercise of his rights the controller:

1.11.1. verifies the identity of the person;

1.11.2. examines the request, if:

- can provide a request, for example, then the data subject as an applicant can receive a copy of the data.
- additional information is required to identify the data subject who requests information, the controller may ask the data subject for additional information to be able to correctly select the information in which the data subject is identifiable.
- the information has been deleted or the person requesting the information is not in the data subject or the person is not identifiable, then the controller may reject the request in accordance with this policy and/or legislation.

2. How personal data is protected?

2.1. The controller ensures, continuously reviews and improves personal data protection measures to protect personal data of individuals from unauthorized access, accidental loss, disclosure or destruction. To comply this, the controller uses appropriate technical and organizational requirements, including using firewalls, intrusion detection, analysis software and data encryption.

2.2. The controller carefully scrutinizes all service providers who process the personal data of natural persons on behalf and on behalf of the controller, as well as assess whether the cooperation partners (data controllers) apply appropriate security measures in order to process the personal data of natural persons in accordance with the controller's delegation and requirements of the legislation.

2.3. In the case of a personal data security incident, if it would pose the highest possible risk to the rights and freedoms of the data subject, the controller will notify the relevant data subject, if it will be possible, or the information will be made public on the controller's website or in any other possible way, for example through the media (TV, radio, newspapers, social networks, etc.).

3. Who is the controller?

3.1. The controller is SIA "EfTEN Capital", registration number 40103666063, legal address Riga, Blaumana street 5A - 2, LV-1011, e-mail: info@eften.lv